



ACSTI

# CALENDAR OF COURSES

APRIL 2017 TO MARCH 2018



*Certified Institution*

**Agriculture Co-operative Staff Training Institute**

Sangti, Summer Hill, Shimla-171 005

Telephone : Office 0177-2830561, 2831780 Fax : 0177-2830561 Guest House : 0177-2830281

E-mail: [acstishimla@yahoo.in](mailto:acstishimla@yahoo.in)



Performance Appraisal Meeting  
of the H.P. State Co-op. Bank  
at  
ACSTI, Shimla

Financial Literacy Workshop  
at Bijhri,  
Distt. Hamirpur



Training Programme  
of PACS  
at ACSTI, Shimla

## **STANDING COMMITTEE OF ACSTI**

Sh. Harsh Mahajan  
Chairman  
The H.P. State Co-op. Bank Ltd., Shimla

Sh. Gopal Sharma, IAS  
Member  
Managing Director  
The H.P. State Co-op. Bank Ltd., Shimla

Sh. Kishan Singh  
Member  
Chief General Manager, NABARD  
Regional Office: Kasumpti, Shimla-9

Dr. R.P. Nainta  
Member Secretary  
Principal, ACSTI, Shimla

## **SPECIAL INVITEES**

Managing Director  
The Kangra Central Co-operative Bank Ltd., Dharamshala  
Distt. Kangra (H.P.)

Managing Director  
The Jogindra Central Co-operative Bank Ltd.  
Rajgarh Road, Distt. Solan (H.P.)

Managing Director  
The Agri. & Rural Dev. Bank Ltd., Kasumpti  
Shimla-171 009 (H.P.)

Managing Director  
The H.P. State Mkt. & Consumer Federation Ltd.  
Near Victory Tunnel, Shimla (H.P.)

General Manager  
Integrated Cooperative Development Projects

## Vision and Mission of Institute

### Vision

To become a centre of excellence and innovation for good governance and to develop cooperatives and other organisations as catalyst of socio-economic development of the state and country.

### Mission

- \* To create a learning environment that fosters individual growth and highest ethical and professional standards in our staff.
- \* To develop and mould through our well structured and holistic training courses, a cadre of competent staff, well versed with contemporary best practices in the fields of cooperation, cooperative banking and good governance.
- \* To enhance the values of cooperatives and strengthen the cooperative movement of the state as well as neighbouring states.
- \* To impart managerial skill and leadership qualities to the staff of cooperative banks / cooperative institutions, so that they are well equipped to carry out the critical responsibilities and duties in banking operations.
- \* To inculcate a deep sense of pride in the service and appreciation of the vital role played by NABARD and Department of Cooperation.
- \* To promote and carry out the Research in the field of cooperation, banking and good governance with the view to facilitate better policy formulation and more efficient banking procedures.

## **Agriculture Co-operative Staff Training Institute (ACSTI)**

**Sangti, Summer Hill, Shimla-171 005**

The Agriculture Co-operative Staff Training Institute, popularly known as ACSTI was set up in September 1987. The Institute has spacious complex situated at Sangti, Summer Hill, Shimla. The site of institute has scenic beauty surrounded by protected forests.

ACSTI is one of the leading Apex Training Institution of Himachal Pradesh with a long term commitment to develop professional competencies in the field of banking, cooperation management and administration.

Owing to profound interest of H.P. State Co-operative Bank, Kangra Central Co-operative Bank, Jogindera Central Co-operative Bank Ltd. and other Co-operative Institution (s) in developing human resources and assessing training needs, this Institute, which virtually began from a scratch has bloomed into a full-fledged Training Centre, is capable of catering to the training requirements of the employees of co-operative institutions of the state and country.

### **Endeavours of Institute**

The Institute endeavours to promote and improve the working of co-operative institutions with a purpose, greater dedication and skills among the officers and employees, in discharging their duties as well as responsibilities in an effective manner.

### **The Aims and Objectives**

1. To conduct and assist the organizations in training programmes, conferences, seminars and workshops.
2. To analyse and suggest solutions to problems encountered in planning and implementation of developmental programmes of co-operatives.
3. To undertake, promote and co-ordinate studies and research assignments.
4. Disseminate information through periodicals, papers and looks in furtherance of the objectives of the institute.

This institute has been recognized as Nodal Agency for imparting training to all kinds of emerging banking and management problems of Co-operative Banks, Co-operative Department, other co-operative institutions, commercial banks and government department of state and country.

The Institute has profound privilege to have Certified Institute of the country by the "Centre for Professional Excellence in Co-operatives" by the Bankers Institute of Rural Development (BIRD), Lucknow.

### **Hostel Accommodation**

The Institute has modern and spacious hostel accommodation for the comfortable stay of participants consisting of furnished rooms with attached bathrooms. Summer and winter beddings are available for 80 participants at a time.

### **Mess and Dining Hall**

The Institute has its own mess. The bed tea is served in the hostel rooms but breakfast, lunch, evening tea and dinner are provided on nominal charges in the well furnished Dining Hall. The mess facility is available round the clock.

### **Library**

A highly specialized well stocked and furnished library having about 2000 volumes of latest books on Co-operation, Banking, Economics, Rural Development, Law, Finance, Accounts, Management, Computers and other related areas catering to the needs of the participants, members of the faculty and research scholars from different colleges and universities. Besides this all leading journals, newspapers, magazines etc. are available in the library.

### **Conference Hall and Lounge**

The institute is having the facility of spacious wall decorated and tastefully furnished and equipped with Conference Hall and Lounge with the accommodating capacity of 80 seats.

### **Recreation**

Colour T.V., VCR and other latest audio-visual equipments are placed in the Recreation Hall of the Institute, besides, Chess and other indoor games.

### **Glass House and State of the art Auditorium**

A spacious beautifully decorated and nicely furnished Glass House for the purpose of having VIP meetings / get-together is also available and State of the art Auditorium has been developed in the institute.

### **Guest House**

A modern beautifully decorated and nicely furnished Guest House is available in the Institute having VIP rooms, which is under the control in the H.P. State Co-operative Bank Ltd., H.O. The Mall, Shimla.

### **How to reach ACSTI**

On arrival at Shimla at Railway Station, Inter-state Bus Stand, Airport or Taxi Stand one may choose to reach ACSTI either by Taxi or by private local buses frequently plying upto H.P. University, Summer Hill, Shimla, and thereafter hardly 15 minutes walking distance to the Institute from Summer Hill. Limited number of buses

are available upto institute. If one is travelling by taxi, the driver may be asked to drive to ACSTI, Sangti, Summer Hill, located hardly 1 km. from Summer Hill Railway Station. It takes about 15 minutes walk to reach ACSTI from Summer Hill bus stop.

**By Air:** Near Airport to Shimla is Chandigarh, which is 120 km. away from the Institute. If one travels through a smaller plane from Delhi or Chandigarh, it will land at Jubber Hatti which is around 20 km. from Institute. From Jubber Hatti one can hire a taxi to ACSTI, Sangti, Summer Hill.

**By Rail:** Shimla is connected by a narrow gauge railway line from Kalka to Shimla having 90 km. distance. The rail journey from Kalka to Shimla takes about 6 hours against 3 and half hours by bus, but it is quite comfortable and delightful experience as the train winds its way through 103 tunnels and unforgettable pictures of scenic beauty.

**By Road:** Shimla is connected by road to Delhi, Chandigarh, Kalka, Ambala and other places of Punjab, Haryana, Rajasthan, Utrakhand and U.P. There are luxury coaches, semi delux and ordinary buses of state transport and H.P. Tourism. Booking for your journey to Shimla in Tourism coaches can be made from Delhi in their office, situated at ISBT New Delhi and Himachal Bhawan situated at Mandi House, Delhi.

### **Awards and Accolades**

The Centre for Professional Excellence in Cooperatives (C-PEC) Lucknow has recently accredited the Institute and has awarded 'A' category in view of quality standards in training, R&D activities, infrastructural development, etc.

The National Level Cooperative Development Organisations have adjudged the performance of ACSTI and considered to award the following prizes:

1. First Best Performance Award instituted by NAFSCOB, Mumbai in 2012-13.
2. First Best Performance Award presented by NCCT, New Delhi in 2013-14.
3. First Best Performance Award instituted by NAFSCOB, Mumbai in 2014-15.
4. Best Performance Award instituted by NAFSCOB, Mumbai in 2015-16.

### **Faculty**

ACSTI has a nucleus of specialized and certified inter-disciplinary Faculty which remains in constant touch with various developments in the field of banking, cooperation, management, administration and research & development. The institute also invites eminent Resource Persons from various reputed institutions of the country.

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|------------------------|--|
| 1. Dr. R.P. Nainta     | Principal                                  |
| 2. Dr. J.C. Sharma     | Vice Principal                             |
| 3. Sh. S.R.Thakur      | Sr. Faculty Member                         |
| 4. Miss Nivedtia       | Faculty Member (Management)                |
| 5. Sh. Dola Singh      | Faculty Member (Accounts and Book Keeping) |
| 6. Mrs. Shivani Sharma | Faculty Member (Cooperative Law)           |

# Agriculture Co-operative Staff Training Institute



*Certified Institution*

**Sangti, Summer Hill, Shimla-171 005**

**of**

**The H.P. State Co-operative Bank Ltd.**

**H.O. : The Mall, Shimla-171 001**

## CALENDAR OF COURSES FOR THE YEAR 2017-18

S. No.	Name of the Programme	Target Group	Duration	Date		Venue	Course Coordinator
<b>APRIL 2017</b>							
1.	Programme on Accounting Manual	Officers / Officials of HPSEB	5 Days	3	7	ACSTI, Shimla	Dr. J.C. Sharma
2.	Programme on Accounting Manual	Officers / Officials of HPSEB	5 Days	9	13	ACSTI, Shimla	Sh. S.R. Thakur
3.	Programme on Business Development and Sales Promotion	Salespersons of PACS / Marketing Societies / Consumer Store under ICDP, Shimla	2 Days	16	17	Shahtalai, Distt. Bilaspur	Dr. J.C. Sharma
4.	Programme on Business Development Planning and Diversification	Managers/ Secretaries of PACS under ICDP, Kullu	3 Days	18	20	Shahtalai Distt. Bilaspur	Dr. J.C. Sharma
5.	Programme on Accounting Manual	Officers/ Officials of HPSEB	5 Days	18	22	ACSTI, Shimla	Sh. S.R. Thakur
6.	Workshop on IRAC Norms, LFAR & Other Audit Related issues	Empanelled CAs of Cooperative Banks	1 Day	24	24	ACSTI, Shimla	Sh. S.R. Thakur
7.	Programme on Accounting Manual	Officers/ Officials of HPSEB	5 Days	24	28	ACSTI, Shimla	Dr. J.C. Sharma
<b>MAY 2017</b>							
8.	Induction Training Programme	Officials of KCCB Ltd., Dharamshala	6 Days	1	6	ACSTI, Shimla	Sh. S.R. Thakur



S. No.	Name of the Programme	Target Group	Duration	Date		Venue	Course Coordinator
<b>MAY 2017</b>							
9.	Workshop on IRAC Norms, LFAR & Other Audit Related issues	Empanelled CAs of Cooperative Banks	1 Day	3	3	Dharamshala Distt. Kangra	Dr. J.C. Sharma
10.	Leadership Development Programme (ICM, Nagpur)	Chairmen/ Directors of Cooperative Institution of Maharashtra State	3 Days	7	9	ACSTI, Shimla	Dr. J.C. Sharma
11.	Programme on Business Development and Sales Promotion	Salespersons of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	11	12	Shahtalai, Distt. Bilaspur	Dr. J.C. Sharma
12.	Programme on Business Development and Sales Promotion	Salespersons of PACS under ICDP, Kullu	3 Days	15	17	Anni	Sh. S.R. Thakur
13.	Programme on Domestic Enquiry and Disciplinary Proceedings	AGM / DMs / ZMs / Sr. Managers / DMs of all Cooperative Banks	3 Days	16	18	ACSTI, Shimla	Dr. J.C. Sharma
14.	Programme on Business Development Planning and Diversification	Functionaries of PACS of District Bilaspur	3 Days	18	20	ACSTI, Shimla	Sh. S.R. Thakur
15.	Leadership Development Programme (ICM, Pune)	Chairman / Directors of Urban Cooperative Banks of the Country	3 Days	22	24	ACSTI, Shimla	Dr. J.C. Sharma
16.	Programme on Self Sustenance through improved Governance and Management of Resources	BOD Members of PACS of Distt. Kullu	2 Days	25	26	Kullu	Sh. S.R. Thakur
17.	Trainers Training Programme on "Training Techniques" (BIRD, Lucnkow)	Trainers / Potential Trainers of CTIs	4 Days	29 May	1 June	ACSTI, Shimla	Sh. S.R. Thakur
18.	Programme on Business Development Planning and Diversification of Business	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	30	31	Shahtalai, Distt. Bilaspur	Dr. J.C. Sharma
<b>JUNE 2017</b>							
19.	Programme on Business Development and Sales Promotion	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	2	3	Shahtalai, Distt. Bilaspur	Sh. S.R. Thakur
20.	Programme on Self Sustenance through Improved Governance and Management of Resources	BOD Members of PACS under ARCS Circle Dharamshala, Distt. Kangra	2 Days	12	13	Ichhi, Distt. Kangra	Dr. J.C. Sharma
21.	Programme on Business Development Planning and Diversification	Secretaries of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	12	13	ACSTI, Shimla	Ms. Nivedita
22.	Programme on Self Sustenance through Improved Governance and Management of Resources	BOD Members of PACS of Distt. Lahaul & Spiti	2 Days	12	13	Keylong Distt. Lahaul & Spiti	Dr. S.R. Thakur
23.	Programme on Project Appraisal, Loan Documentation – Farm / Non-Farm Sectors	Managers/ Asstt. Managers of all Cooperative Banks	3 Days	19	21	ACSTI, Shimla	Sh. S.R. Thakur

S. No.	Name of the Programme	Target Group	Duration	Date		Venue	Course Coordinator
<b>JUNE 2017</b>							
24.	Programme on Developing PACS into Multipurpose Societies	Functionaries of PACS of District Chamba	3 Days	20	22	Pangi, Distt. Chamba	Dr. J.C. Sharma
25.	Capacity Building cum Leadership Development Programme (NAFCUB, New Delhi)	Directors of Urban Coop. Bank & Credit Societies of the Country	3 Days	27	29	ACSTI, Shimla	Dr. J.C. Sharma
<b>JULY 2017</b>							
26.	Standard Banking Programme for Cooperatives (SBPC)	Officials of HPSTCB Ltd.	12 Days	1	12	ACSTI, Shimla	Sh. S.R. Thakur
27.	Programme on Business Development and Sales Promotion	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	10	11	ACSTI, Shimla	Ms. Nivedita
28.	Programme on Business Development Planning and Diversification	Secretaries of PACS under ICDP, Kangra	3 Days	12	14	ACSTI, Shimla	Sh. S.R. Thakur
29.	Programme on Business Development and Sales Promotion	Sales Persons of PACS under ICDP, Kangra	2 Days	17	18	RICM, Chandigarh	Sh. S.R. Thakur
30.	Programme on Behavioural Approach, Manner and Etiquettes	Subordinate staff of all Cooperative Banks	3 Days	17	19	ACSTI, Shimla	Dr. J.C. Sharma
31.	Programme on Business Development and Sales Promotion	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	20	21	ACSTI, Shimla / Field	Dr. J.C. Sharma
32.	Workshop on Digital Literacy and Cashless Transaction	Banks / PACS beneficiaries of Mandi District	1 Day	25	25	Distt. Mandi	Mrs. Shivani
33.	Programme on Developing PACS into Multipurpose Societies	Functionaries of PACS of District Sirmour	3 Days	26	28	Nahan	Sh. S.R. Thakur
<b>AUGUST 2017</b>							
34.	Programme on Business Development and Sales Promotion	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	3	4	Bilaspur / Kangra / Una / Hamirpur	Sh. S.R. Thakur
35.	Management Development Programme	Sr. Managers / Managers of all Cooperative Bank	3 Days	8	10	ACSTI, Shimla	Dr. J.C. Sharma
36.	Programme on Business Development and Sales Promotion	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	6	7	Bilaspur / Kangra / Una / Hamirpur	Dr. J.C. Sharma
37.	Programme on Business Development and Diversification	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	17	18	ACSTI, Shimla	Sh. D. Singh

S. No.	Name of the Programme	Target Group	Duration	Date		Venue	Course Coordinator
<b>AUGUST 2017</b>							
38.	Induction Training Programme	Officials of KCCB Ltd. Dharamshala	6 Days	21	26	ACSTI, Shimla	Sh. S.R. Thakur
39.	Programme on Business Development Planning and Diversification	Secretaries of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	28	29	Shahtalai Distt. Bilaspur	Sh. D. Singh
40.	Workshop on Digital Literacy and Cashless Transaction	Banks / PACS beneficiaries of Sirmour District	1 Day	28	28	Distt. Sirmour	Ms. Nivedita
<b>SEPTEMBER 2017</b>							
41.	Programme on Business Development Planning and Diversification	Functionaries of PACS of District Hamirpur	3 Days	4	6	Distt. Hamirpur (Field)	Dr. J.C. Sharma
42.	Programme on Business Development Planning and Diversification	Functionaries of PACS of District Shimla	3 Days	4	6	ACSTI, Shimla	Sh. S.R. Thakur
43.	Programme on Business Development and Sales Promotion	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	7	8	ACSTI, Shimla	Ms. Nivedita
44.	Induction Training Programme	Officials of KCCB Ltd., Dharamshala	6 Days	11	16	ACSTI, Shimla	Sh. S.R. Thakur
45.	Programme on Business Development and Sales Promotion	Salespersons of PACS under ICDP, Kullu	3 Days	18	20	Kullu	Dr. J.C. Sharma
46.	Programme on Banking Laws & Practice and Legal aspects in Loan Proposals	Executive Assistants of all Cooperative Banks	3 Days	18	20	ACSTI, Shimla	Mrs. Shivani
47.	Programme on Business Development Planning and Diversification	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	25	26	Shahtalai, Distt. Bilaspur	Dr. J.C. Sharma
48.	Workshop on Digital Literacy and Cashless Transaction	Banks / PACS beneficiaries of Shimla District	1 Day	25	25	Distt. Shimla	Mrs. Shivani
49.	Programme on Business Development Planning and Diversification	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Kangra	3 Days	27	29	ACSTI, Jalandhar	Dr. J.C. Sharma
50.	Capacity Building cum Leadership Development Programme (NAFCUB, New Delhi)	Directors of Urban Coop. Bank & Credit Societies of the Country	3 Days	27	29	ACSTI, Shimla	Dr. J.C. Sharma
<b>OCTOBER 2017</b>							
51.	Programme on Accounting Standards prevalent in Banking	Sr. Managers/ Managers of all Cooperative Banks	3 Days	3	5	ACSTI, Shimla	Sh. S.R. Thakur
52.	Programme on Business Development Planning and Diversification	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	4	5	Bilaspur / Kangra / Una / Hamirpur	Dr. J.C. Sharma
53.	Programme on Business Development and Sales Promotion	Managers / Secretaries of the Consumer Stores under ICDP, Kangra	3 Days	5	7	ACSTI, Shimla	Ms. Nivedita

S. No.	Name of the Programme	Target Group	Duration	Date		Venue	Course Coordinator
<b>OCTOBER 2017</b>							
54.	Programme on NPA and Recovery Management	Assistant Managers of all Cooperative Banks	3 Days	9	11	ACSTI, Shimla	Sh. S.R. Thakur
55.	Programme on Business Development and Sales Promotion	Salesmen of PACS / Mktg. Societies / Consumer Stores under ICDP, Shimla	2 Days	16	17	Distt. Bilaspur (Field)	Sh. S.R. Thakur
56.	Programme on Business Development and Sales Promotion	Salespersons of PACS under ICDP, Kullu	3 Days	25	27	ACSTI, Shimla	Dr. J.C. Sharma
57.	Programme on e-inspection and audit in prevalence	Inspecting Officers/ Auditors of all Cooperative Banks	3 Days	25	27	ACSTI, Shimla	Sh. S.R. Thakur
58.	Workshop on Digital Literacy and Cashless Transaction	Banks / PACS beneficiaries of Kinnaur District	1 Day	31	31	Distt. Kinnaur	Mrs. Shivani
<b>NOVEMBER 2017</b>							
59.	Programme on Stress, Conflict and Time Management	Sr. Managers of all Cooperative Banks	3 Days	1	3	ACSTI, Shimla	Dr. J.C. Sharma
60.	Capacity Building cum Leadership Development Programme (NAFCUB, New Delhi)	Directors of Urban Coop. Bank & Credit Societies of the Country	3 Days	8	10	ACSTI, Shimla	Dr. J.C. Sharma
61.	Programme on Business Development and Sales Promotion	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	8	9	ACSTI, Shimla	Sh. S.R. Thakur
62.	Programme on Business Development and Sales Promotion	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	12	13	Shahtalai Distt. Bilaspur	Sh. D. Singh
63.	Programme on Business Development, Profit Planning and Diversification	Managers/ Asstt. Managers of all Cooperative Banks	3 Days	13	15	ACSTI, Shimla	Sh. S.R. Thakur
64.	Programme on Preparation of Balance Sheet and Profit/Loss Account	Managers / Asstt. Managers of all Cooperative Banks	3 Days	16	18	ACSTI, Shimla	Sh. S.R. Thakur
65.	Programme on Developing PACS into Multipurpose Societies	Functionaries of PACS of District Kangra	3 Days	21	23	ARC Circle Dehra, Distt. Kangra	Dr. J.C. Sharma
66.	Programme on Business Development Planning and Diversification	Functionaries of PACS of District Mandi	3 Days	28	30	Distt. Mandi (Field)	Dr. J.C. Sharma
67.	Workshop on Digital Literacy and Cashless Transaction	Banks / PACS beneficiaries of Chamba District	1 Day	30	30	Distt. Chamba	Ms. Nivedita
<b>DECEMBER 2017</b>							
68.	Programme on Business Development and Sales Promotion	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	3	4	Bilaspur / Solan	Dr. J.C. Sharma
69.	Programme on KYC Norms, Prevention of Money Laundering and Customer Protection	Managers / Asstt. Managers of all Cooperative Banks	3 Days	4	6	ACSTI, Shimla	Sh. S.R. Thakur

S. No.	Name of the Programme	Target Group	Duration	Date		Venue	Course Coordinator
<b>DECEMBER 2017</b>							
70.	Programme on Business Development and Sales Promotion	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	7	8	ACSTI, Shimla	Sh. S.R. Thakur
71.	Programme on Business Development and Sales Promotion	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	10	11	Bilaspur / Solan	Dr. J.C. Sharma
72.	Programme on Business Development and Sales Promotion	Sales Persons of PACS under ICDP, Kangra	2 Days	13	14	RICM, Chandigarh	Mrs. Shivani
73.	Programme on Business Development and Sales Promotion	Sales Persons of PACS under ICDP, Kullu	3 Days	13	15	Manali	Dr. J.C. Sharma
74.	Capacity Building-cum-Exposure Visit	Officials of PACS and Cooperative Department under ICDP, Kangra	7 Days	24	30	Western / Eastern India	Sh. S.R. Thakur
75.	A Programme on Computer Networking and Electronic Banking	Managers / Assistant Managers of all Cooperative Banks	3 Days	25	27	ACSTI, Shimla	Ms. Nivedita
76.	Workshop on Digital Literacy and Cashless Transaction	Banks / PACS beneficiaries of Hamirpur District	1 Day	28	28	District Hamirpur	Dr. J.C. Sharma
<b>JANUARY 2018</b>							
77.	Programme on NPA and Recovery Management	Assistant Managers of all Cooperative Banks	3 Days	2	4	ACSTI, Shimla	Sh. S.R. Thakur
78.	Programme on Customer Relationship and Communication Skill	Executive Assistants of all Cooperative Banks	3 Days	8	10	ACSTI, Shimla	Dr. J.C. Sharma
79.	Programme on KYC Norms, Prevention of Money Laundering and Customer Protection	Executive Assistants of all Cooperative Banks	3 Days	16	18	ACSTI, Shimla	Sh. S.R. Thakur
80.	Programme on Developing PACS into Multipurpose Societies	Functionaries of PACS (District Kangra)	3 Days	16	18	ARCS Circle Dharamshala Distt. Kangra	Dr. J.C. Sharma
81.	Programme on Business Development Planning and Diversification	Functionaries of PACS (District Una)	3 Days	22	24	Una Distt.Una	Dr. J.C. Sharma
82.	Programme on Contemporary Laws in Banking	AGMs/ DMs/ Sr. Managers of all Coop. Banks	3 Days	22	24	HPRTI, Jogindernagar	Sh. D. Singh
83.	Workshop on Digital Literacy and Cashless Transaction	Banks / PACS beneficiaries of Kangra District	1 Day	29	29	Distt. Kangra	Sh. D. Singh
84.	Programme on Self Sustenance through improved Governance and Management of Resources	BOD Members of PACS (Distt. Kangra)	2 Days	30	31	Pragpur, Distt. Kangra	Dr. J.C. Sharma

S. No.	Name of the Programme	Target Group	Duration	Date		Venue	Course Coordinator
<b>FEBRUARY 2018</b>							
85.	Programme on Income Tax, TDS and SARFAESI Act	Managers/ Asstt. Managers of all Cooperative Banks	3 Days	5	7	ACSTI, Shimla	Ms. Nivedita
86.	Programme on Banking Laws & Practice and Legal aspects in Loan Proposals	Managers/ Asstt. Managers of all Cooperative Banks	3 Days	14	16	ACSTI, Shimla	Mrs. Shivani
87.	Programme on Internal Checks and Controls	Sr. Managers/ Managers of all Cooperative Banks	3 Days	20	22	ACSTI, Shimla	Sh. S.R.Thakur
88.	Capacity Building-cum-Exposure Visit	Officials of PACS and Cooperative Department under ICDP, Kangra	8 Days	14	20	Eastern / Southern India	Dr. J.C. Sharma
89.	Workshop on Digital Literacy and Cashless Transaction	Banks / PACS beneficiaries of Una District	1 Day	28	28	Distt. Una	Ms. Nivedita
<b>MARCH 2018</b>							
90.	Capacity Building-cum-Exposure Visit	Secretaries / Managers and BOD Members of PACS under CDF scheme of Nabard	6 Days	2	7	Western / Southern India	Dr. J.C. Sharma
91.	Programme on Business Development Planning and Diversification	Functionaries of PACS (District Kangra)	3 Days	5	7	ACSTI, Shimla	Sh. S.R. Thakur
92.	Programme on How to do the existing business better in the post reform scenario	Functionaries of PACS of Himachal Pradesh	3 Days	12	14	Jogindernagar Distt. Kangra	Dr. J.C. Sharma
93.	Programme on Developing PACS into Multipurpose Societies	Functionaries of PACS (District Bilaspur)	3 Days	19	21	ACSTI, Jalandhar	Dr. J.C. Sharma
94.	Programme on Business Development and Sales Promotion	Salesmen of PACS / Marketing Societies / Consumer Stores under ICDP, Shimla	2 Days	28	29	Bilaspur / Solan	Sh. D. Singh
95.	Workshop on Digital Literacy and Cashless Transaction	Banks / PACS beneficiaries of Bilaspur District	1 Day	29	29	Distt. Bilaspur	Sh. S.R. Thakur

## INFRASTRUCTURE OF ACSTI, SHIMLA



Hostel Building



Hostel Room



Art of the State - Auditorium



Glass House



High-tech Kitchen



Dining Hall



**The Himachal Pradesh State Co-operative Bank Ltd.**  
(Scheduled Bank)

Head Office : The Mall, Shimla-171 001  
Ph. : 0177-2804489, 90, 92 Fax : 0177-2804491  
Website : [www.hpscib.com](http://www.hpscib.com) E-mail: [infochpscib.com](mailto:infochpscib.com)