

“शेड्यूलड बैक”

दि हिमाचल प्रदेश
राज्य सहकारी बैक मर्यादित
प्रधान कार्यालय : दि माल, शिमला - 171 001
टेलीफोन : 0177 – 2804490, 91, 92 फैक्स : 2804491, 93
ई-मेल : info@hpscb.com



“SCHEDULED BANK”

**THE HIMACHAL PRADESH
STATE COOPERATIVE BANK LTD.**

Head Office : The Mall, Shimla – 171 001
Phone : 0177 – 2804490, 91, 92 Fax : 2804491, 93
E-Mail : info@hpscb.com

Expression of Interest

For

**Supply & Installation of branch furniture, fixtures,
Security and other equipment, Modular Banking Counters &
Cabins, Currency handling products and Interior &
Exterior furnishing in branches and Head Office of the
Bank for a period up to 31.03.2020**

Invitation for Expression of Interest:

Bank solicits sealed covers bids from reputed direct manufacturers having 5 years' experience in branded, Modular furniture and banking equipment. The bidder should be financially sound and possess expertise in supply and installation of following products in branches of the Bank:

- A. Security products- Safe, Locker & Fire resistant filing cabinet (FRFC) etc.
- B. Furniture- Sofas, Stools, Chairs, Tables, Computer tables, Centre tables, Side tables, Almirahs, Settees, File Cabinets & Racks
- C. Modular Counters & Cabins: Clerical and officers' seating arrangement, Cash/Teller Counter and Cabins etc.
- D. Currency handling products- Note Sorting/Note Counting/Portable and Desktop Single & Multiple Note Authentication Machine etc.
- E. Exterior furnishing comprising ACP Cladding.

Introduction:

The HP State Cooperative Bank Ltd. is a Scheduled Cooperative Bank of HP State of India. HPSCB is one of the fast growing Banks in India having 220 branches and extension counters spread across six districts of the state viz Shimla, Mandi, Kinnaur, Sirmour, Bilaspur and Chamba and a branch in Delhi. The HPSCB offers a full range of financial products and services in Himachal Pradesh including deposit taking, terms loans, commercial bills acceptances and electronic banking.

In order to give ultra-modern look to its branches, HPSCB intends to purchase Security products, Furniture, Modular Counters & Cabins, Currency handling products in branches of the Bank.

1. H.P. State Cooperative Bank Ltd., Head Office, The Mall, Shimla- 171001 invites bids from reputed, experienced and financially sound manufacturers for supply and Installation of Security products, Furniture, Modular Counters & Cabins and OEM or OEM Indian distributors for Currency handling products in branches of the Bank. The quantum of requirement may vary during the period of contract. Those who are in the similar business and providing the same service to Central/State Govt./Nationalized Banks/Private Banks/Cooperative Banks or autonomous bodies may send their bids both Technical and Commercial in sealed envelopes.
2. The bidders may send their bids complete in all respect along with EOI Document Fee of Rs. 5,000/- and Earnest Money Deposit (EMD) amounting to Rs. 5,00,000/- (Rupees Five Lakh only) in the form of Demand Draft issued in favour of Managing Director, H.P. State Cooperative Bank Ltd., drawn on any scheduled bank payable at Shimla and other requisite documents to the undersigned duly superscribed "Expression of Interest (HPSCB)" before **1600 hrs on 7th March, 2017**". The bids received after this deadline shall not be entertained under any circumstances whatsoever. In case of postal delay Bank

will not be responsible. **NOTE: The EMD and EOI Fee draft should be put in the envelope containing Technical Bid failing which the EOI shall be rejected forthwith.**

3. The sealed envelopes are to be deposited in the EOI box placed at the office of General Manager HPSCB or may be sent through registered/speed post addressed to The Managing Director, H.P. State Cooperative Bank Ltd. Head Office, The Mall, Shimla- 171001.
4. Technical bids will be opened on **07.03.2017 at 1630 hrs.** in the presence of bidders or their authorized representatives who wish to participate in the bidding process. If the opening date happens to be a holiday, the EOI will be opened on the next working day.
5. Any future clarification(s) and / or corrigendum shall be communicated by the General Manager through the website www.hpscb.com.
6. The Bank reserves the right to amend or withdraw any of the terms and conditions contained in the EOI Document or to reject any or all EOIs without giving any notice or assigning any reason. The decision of Managing Director, H.P. State Cooperative Bank Ltd. Head Office in this regard shall be final.

Managing Director
HPSCB

GENERAL INSTRUCTIONS TO THE BIDDER

1. The EOI is "Two Bid" document. The technical bid should contain all the relevant information, specifications and material-detail along with brochures wherever necessary as well as desired enclosures fulfilling the requirement and rendering complete understanding of products to Bank officers along with EOI fee and Earnest Money Deposit (EMD). In case, any bidder encloses the financial bid within technical bid, the same shall be rejected summarily.
2. The Technical bid must accompany the EOI document fee of Rs. 5000/- and EMD amounting to Rs. 5,00,000/- in the shape of Demand Draft issued in favour of Managing Director, H.P. State Cooperative Bank Ltd., drawn on any scheduled bank payable at Shimla. The EOI document fee is non-refundable, non-adjustable and non-transferable.
3. The bids should be typewritten or handwritten but there should not be any overwriting or cutting. Correction, if any, shall be made by neatly crossing out, initialing, dating and rewriting. The name and signature of bidder's authorized person should appear on each page of the application. All pages of the EOI document shall be numbered and submitted as a package along with forwarding letter on agency's letter head.
4. The Contracts concluded as a result of this EOI Inquiry shall be governed by the 'Terms & Conditions' and other relevant instructions as contained in this EOI Document and subsequent terms and conditions.
5. The prices/rates quoted should be indicated in words as well as in figures. In case of any discrepancy, lower amount/rates shall be considered as valid.
6. Bidders are requested to quote their prices on a firm & fixed basis for the entire period of the Contract. Bids of the firms received with prices quoted on variable basis shall be rejected without assigning any reasons and no communication in this regard shall be made.
7. Bid quotes with indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly. Any conditional EOI shall be rejected summarily.
8. Bidders are requested to enclose a copy of their valid certificate of PAN No., TAN No, and Sale Tax/VAT No. or any other document as requested by the Institute with their EOI.
9. EOIs received without EOI Document Fee and EMD amount in shape of demand draft will not be considered at all and shall be summarily rejected.
10. Refund of Earnest Money Deposit: The EMD submitted by unsuccessful bidders shall be returned to them without any interest whatsoever, within 90 days after conclusion of the contract with successful bidder. The EMD submitted by successful bidders shall be retained as security deposit and the same shall be returned after **31.03.2020**.
11. Bidders may note that if the date of EOI opening given in this EOI Document is declared to be a Banking holiday, the EOI shall be opened on the next working day at the same time. In such an event the closing hours for receipt of EOIs in

HPSCB will automatically stand extended up to **1600 hours** of the next working day in the Bank.

12. Late/delayed EOIs received in the Bank due to any reason whatsoever will not be accepted under any circumstances.
13. At any time prior to date of submission of EOI, EOI Inviting Authority may, for any reason, or decision, modify the terms & conditions of the EOI document by a corrigendum displayed on the website **www.hpsc.com**. In order to provide reasonable time to take the amendment into account in preparing their bid, EOI Inviting Authority may or may not, at his discretion, extend the date and time for submission of EOIs.
14. The participating are at liberty to be present or authorize a representative to be present at the opening of the EOI at the time and date as specified in the Schedule. The name and address of the representative authorized to attend the opening of the EOI on behalf of the firm should be indicated in the EOI. The representative so deputed should also bring with him a letter of authority from the firm for having been authorized to be present at the time of opening of EOI. Only one representative per firm shall be permitted to attend the opening of the EOI. The name and address of permanent representative of the firm, if any, should also be indicated in the bid.

15. DOCUMENTS COMPRISING THE BID:

The bids prepared by the bidder shall comprise of the format given in Annexure I & II

TECHNICAL BID: - To qualify in the Technical bid the firm should have the minimum eligibility criteria as under and the firm in this regard must submit the following documents in support of their eligibility criteria.

Eligibility Criteria:

16. **Products:**

I. Security products – Reputed companies: Should be manufacturer of the product.

II. Furniture products - Reputed companies: Should be manufacturer of the product.

III. Modular Counters & Cabins- Reputed companies: Should be manufacturer of the product.

IV. Currency handling products – OEM or OEM's authorized Indian distributors.

V. Exterior furnishing – ACP cladding: Reputed Company having capability of complete execution.

17. The Bidders shall be in existence for 5 years as on 21.02.17 (proofs to be attached).
18. The bidders should have minimum turnover of INR 100 crores in India for fiscal year 2015-16.
19. Bidders should be a profitable organization and should be in profits in India in each of three last financial years (2013-14, 2014-15, and 2015-16).

20. Solvency Certificate of minimum value of INR 20 Crore from the Banker of the bidder be attached.
21. The bidder must have taken at least single order of INR 1 crore in past two financial years in any Banks/Government/PSU's/Private Institutions in the state of Himachal Pradesh (valid proofs to be enclosed).
22. The bidder should have operational activity in the state of Himachal Pradesh from last 5 years equipped with service centers having sufficient employees to ensure post-sales support of the products EOI in the document (valid proofs to be enclosed).
23. The bidder should furnish copy of PAN and proof of submission of last three years Income Tax returns.
24. The bidder should furnish copies of service tax registration.
25. Affidavit in form of Undertaking should be given to the effect that bidder has not been blacklisted by any Government/Banking Institutions for the EOI products.
26. The preference will be given to the bidder who will be in the position to provide complete solution i.e. able to supply and install all the EOI products.
27. Bank will be at liberty to get inspection of the products conducted during manufacturing at the factory premises by committee of two/three officers constituted by Managing Director- HPSCB.
28. The Bidder submitting the bid should be ISO 9001, ISO 14001, OSAS 18001 certified (valid proofs be enclosed).
29. The bidder should have following product category certifications (valid proofs be enclosed):

a) Security Products:

- I. The bidder should be manufacturer of all product categories of security products i.e. up to 81" class safes, Safe Deposit Locker Cabinets (SDLC)-75 and 90, Strong Room Door (SRD) etc. All the product categories i.e. Safes/Lockers/SRD should have BIS certified/licensed.
- II. Fire Resistance File Cabinets (FRFC) should be BIS certified/licensed.

b) Mobile Storages (Compactors):

- I. The mobile storage pre coated or powder coated should be National Accreditation Board for Testing & Calibration Laboratories (NABL) certified.

c) Furniture Products:

- I. The bidder's plant should have green certifications from the recognized Government authority/board.
- II. Should be a member of Business + Institutional Furniture Manufacturers Association (BIFMA).

d) Note Sorting/Note Counting/Portable and Desktop Single & Multiple Note Authentication Machine:

- I. The bidder should have installation base of minimum 2000 note sorting machines installed in India of the quoted model.
 - II. The Bidder should have Installation base of minimum 100 note sorting machines installed in leading banks in the state of Himachal Pradesh. (Proof to be attached)
30. The bidder under the contract will have sole responsibility of providing furniture and modular layout/drawings/designs if required by the Bank without any extra cost during the period of contract.
31. The jurisdiction in case of dispute:
- I. The empanelled bidder shall have to become "B" class nominal member of the Bank.
 - II. The empanelled bidder and the H.P State Cooperative Bank shall make every effort to resolve any dis-agreement or dispute arising between them under or in connection with the agreement by direct negotiation.
 - III. All disputes arising under the agreement shall be referred to Arbitration under section 72, 73 of the H.P Cooperative Societies Act, 1968 (Act No.3 of 1969) to Registrar, Cooperative Societies H.P for decision and his decision shall be final and binding on the parties.
32. The Bank reserves all rights to reject the goods if the same are not found in accordance with the required description/ specifications.
33. Full description and specifications, make/brand and name of the manufacturing firm must be clearly mentioned in the EOI. The bidder must also mention whether goods are imported/ indigenous.
34. Bidder should share TOLL-FREE NO.
35. Validity of contract agreement will be upto **31.03.2020**.

FINANCIAL BID: - The financial bid shall contain:

- (a) Price Bid Form [as per Annexure – 2]

36. SUBMISSION OF BIDS

- 36.1 SEALING AND MARKING OF BIDS: The bidder shall wax seal the Technical Bid (Containing EMD) and the Financial Bid in separate envelopes and keep them in a bigger wax sealed envelope. The envelope containing the EMD shall bear the name "EMD for EOI (HPSCB)".The envelope containing the Technical Bid shall bear the name "TECHNICAL BID for EOI (HPSCB).The envelope containing the Financial Bid shall bear the name "FINANCIAL BID for EOI (HPSCB)" for avoiding any mismatch.
- 36.2 The bigger envelope containing EMD, technical bid and financial bid in separate envelopes shall be addressed to:

**The Managing Director,
H.P. State Cooperative Bank Ltd.,
Head Office, The Mall, Shimla- 171001**

- (a) All the envelopes shall also bear the words :
'DO NOT OPEN BEFORE' (due date & time).
- (b) The envelopes shall indicate the name and address of the bidders to enable the bid to be returned unopened in case it is declared 'late' or rejected.
- (c) Bids shall be delivered in person and shall be dropped in the EOI box placed in the office of the General Manager, HPSCB, Shimla or shall be sent by Registered/Speed Post. The Purchaser shall not be responsible if the bids are delivered elsewhere.
- (d) Venue of EOI Opening: EOI will be opened in the office of the Managing Director HPSCB, Shimla on due date at **1630 hrs**. If due to administrative reason, the venue/ time of bid opening is changed, it will be displayed prominently on the notice board of the Institute as well as on the website **www.hpscbb.com**.

37. BID PRICES:

- 37.1 The bidder shall give the total composite price inclusive of all levies, entry tax, excise excluding VAT/CST/GST as per price schedule given in Annexure-2. The offer shall be firm and in Indian Rupees only. No foreign exchange will be made available by the Bank.
- 37.2 The prices quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.

38. TECHNICAL EVALUATION:

- 38.1 Detailed technical evaluation shall be carried out by Technical Evaluation Committee pursuant to conditions in the EOI document to determine the substantial responsiveness of each bid. The substantially responsive bid is one that conforms to all the eligibility and terms and condition of the EOI without any material deviation. The Bank's determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. The Bank shall evaluate the technical bids also to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are in order.
- 38.2 The technical evaluation committee may call the responsive bidders for discussion or presentation to facilitate and assess their understanding of the scope of work and its execution. However, the committee shall have sole discretion to call for discussion/presentation.
- 38.3 Financial bids of only those bidders who qualify the technical criteria will be opened, provided all other requirements are fulfilled.

- 38.4 A bid determined as substantially non-responsive will be rejected by the Bank and shall not, subsequent to the bid opening, be made responsive by the bidder by correction of the nonconformity.
- 38.5 The Bank shall have right to accept or reject any or all bids without assigning any reasons thereof.
- 38.6 Demonstration of Samples: Samples of product offered may be submitted at the time of opening of technical bid/ before the opening of technical bid if required by evaluation committee.

39. FINANCIAL EVALUATION:

- 39.1 The financial bid shall be opened of only those bidders who have been found to be technically eligible as enumerated under clause 38. The financial bids shall be opened in presence of representatives of technically eligible bidders, who may like to be present. The Bank shall inform the date, place and time for opening of financial bid.
- 39.2 The Financial Bids of unsuccessful bidders will not be opened and destroyed.
- 39.3 The rates must be quoted per job basis. The bidder shall include in its price all taxes and other costs while quoting for the EOI, in "Annexure-2: Price Bid" to be kept in "Financial Bid Envelope". Income Tax will be deducted at source from the bills as applicable.
- 39.4 Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and total price, the unit price shall prevail and the total price shall be corrected by the Bank. If there is a discrepancy between words and figures, the lesser amount shall be considered as valid. If the Supplier does not accept the correction of the errors, his bid shall be rejected.
- 39.5 The evaluation and comparison of responsive bids shall be done on the price offered by the bidder, who shall give the total composite price inclusive of all levies, entry tax, excise excluding VAT/CST/GST as per price schedule given in Annexure-2. The offer shall be firm and in Indian Rupees only. No foreign exchange will be made available by the Bank.
- 39.6 The Bank does not bind itself to accept the lowest bid or any bid and the Bank reserves the right of accepting the whole or any part of the bid or portion of the job offered; and the bidder shall provide the same at the rates quoted. The Bank reserves the right to reject any or all offers received in response to EOI or cancel or withdraw the EOI notice without assigning any reason, whatsoever.

40. AWARD OF CONTRACT: PLACEMENT OF ORDER

The Bank shall consider placement of orders for jobs on those bidders whose offers have been found technically, commercially and financially acceptable. Bank decision will be final and binding on all kind of orders.

41. SECURITY DEPOSIT AND EXECUTION OF CONTRACT:

- 41.1 In case of breach of any terms and conditions of the contract or on unsatisfactory performance, the amount of security deposit shall be liable to be forfeited by Bank and its decision shall be final.
- 41.2 The expenses of completing and stamping the agreement shall be paid by the bidder.

TERMS & CONDITIONS OF CONTRACT

42. The bidders are expected to read carefully all the terms and conditions of the EOI document and their submission will be taken as consent to abide.
43. If the bidder gives deliberately wrong information to create conditions for acceptance of the EOI, Managing Director, HPSCB, Shimla reserves the right to reject such EOIs without assigning any reason. Not more than one EOI will be submitted by one bidder for the same work. Legal action will be taken for furnishing wrong information.
44. Manner of Submission of EOI: The bidding should be done on two bid method viz 1) Technical Bid & 2) Commercial / Price Bid. The bidders should ensure that the Technical bid complete in all respect and containing the required enclosures (attested Photocopy) is sealed in a separate envelop and the commercial bid sealed in a separate envelop & both the sealed envelopes are kept and sealed in a suitable size of envelope. All envelopes will be addressed to The Managing Director, H.P. State Cooperative Bank, The Mall, Shimla-171001. The Sealed Technical bid Envelope of all bidders will be opened first. Only the Commercial bids of those who have furnished all the valid documents and qualify technical evaluation will be opened.
45. Language: The language of the EOI shall be English.
46. Documents to Accompany EOI: The Bidder shall submit the Documents mentioned in General Instructions.
47. Earnest Money Deposit: Each EOI must be accompanied with "Earnest Money Deposit" in the form of Demand Draft for INR 5 Lakh in favour of The Managing Director, HPSCB, The Mall, Shimla.
48. **Forfeiture of Earnest Money:-**
 - a) If the Bidders withdraw their Bids after opening of the same or the successful bidders withdraw their Bids after approval of their rates.
 - b) If the successful bidder fails to supply or refuse either partial or total offer (Acceptance) made by Bank.
49. **Return of Earnest Money:-**
 - a) After finalization of the bids, the deposited Earnest Money will be returned back to the unsuccessful bidders.
 - b) The deposited Earnest Money of successful bidders will be retained as security deposit.
50. **Forfeiture of Security Money:-**
 - a) In the event of failure to supply or maintain the goods/articles/equipment / instruments as per Work Order within the stipulated period, the security deposit may be forfeited.
 - b) In that event, supply of the said equipment may be taken from the next lowest bidder vide the same Work Order at contractors risk and cost without any further reference, so that the loss incurred would be recoverable from the Security Deposit of the said contractor or any sum which may become due to the contractors.

- c) If any equipment/ product is damaged by the approved firm, cost of the same will be deducted from the security deposit of the contractor.

51. **Refund of Security Deposit** – Security deposit will be refunded after **31.03.2020**.

52. **Submission of Documents:-**

- a) Each EOI must accompany attested photocopy of Pan Card, Trade License, Sales Tax Clearance Certificate / VAT Registration Certificate, and Experience Certificate.
- b) The bidder must submit attested photocopy of Income Tax and Sales Tax / VAT of last three years.
- c) In case of SSI unit, current SSI certificate must be deposited by the bidder along with his EOI which is issued in favour of the bidder for this type of jobs.
- d) In case of Co-operative Society Limited, Companies etc. this type of jobs must be included in the object of their By-laws or MoA as the case may be.

53. It must be mentioned clearly whether bidder is manufacturer/sole manufacturer/OEM/ Authorized distributor for the items for which he is quoting.

- a) Manufacturer must add a certificate that item(s) is(are) manufactured by them as Per range of products.

54. **Submission of the EOI:-**

- a) Bidder at their own cost shall have to submit EOI at the office of The General Manager, HPSCB, The Mall, and Shimla within the scheduled date and time as mentioned in the advertisement /EOI document.
- b) The said sealed documental bids will be opened by the duly constituted committee of the Bank in presence of the Bidders or representative of the Bidders who may be present in the opening date & time.

55. Rates:-

Rates should be clearly quoted in both in figures and words in respect of each item. Rate should be quoted inclusive of all Levies, Entry Tax, Freight, but excluding VAT/CST/GST & Service tax. All corrections must be initialed.

56. In the event of the EOI being submitted by a firm, it must be signed separately by each member thereof, or in the event of absence of any partners, it must be signed on his behalf by a person holding "Power of Attorney" authorizing him to do so. Such "Power of Attorney" is to be produced with the EOI and in the case of the firm, carried on by one member of Joint Family, it must be disclosed that the firm is duly registered under the 'Indian Partnership Act'.

57. Necessary proof as to the financial status of the individual and firm EOI herein is to be attested and submitted.

58. EOI Form with all relevant papers in details shall be essential part of the bid.
59. Before submission of the EOI, Bidder shall sign each page of his EOI and all of its relevant papers with date. The additional alternative and or subtractive clause (if any) shall also to be signed by the Bidder.
60. **Delivery Period:** 30 days from the date of issue of work order/supply order.
61. **Payment:** Payment will be made by the Bank after proper delivery and satisfactory installation of goods against each order on submission of invoices in triplicate along with inspection report, original copy of work order/supply order.
62. **Warranty:** - The goods/products supplied by result of this contract/supply order shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained /mentioned against each item in the EOI document/supply order. The seller should guarantee that the said goods/products would continue to confirm to the description and quality aforesaid for a period of 18 months from the date of delivery/installation of the said goods/products to the buyer.
63. **Disputes:-** In the event of any dispute or disagreement arising between the contractors and the Bank with regards to the interpretation of "Terms & Conditions" stipulated herein or in the contract done, the same shall be referred to the Managing Director, HPSCB, The Mall, Shimla whose decision will be final and binding upon the contractor.
64. Rate must be valid for a period upto **31.03.2020**, which, if the Bank authority desires, may be extended for further period issuing proper notification.
65. Acceptance of lowest EOI is not obligatory.
66. The Bank reserves all rights to accept or reject any EOI without assigning any reason.
67. The EOI, submitted by the firm who have already been declared as Black Listed or whose contract was terminated for dissatisfactory supply or repairing works or who was unable to execute any repairing order in the Bank or in any state or central government, will not be considered even his being the lowest rate.
68. Regarding Supply and Charges for repairing, Abnormal Low Rate or Abnormal High Rates (in comparison to the market Rate) will not be considered.
69. The approved firm, after supplying the equipment's, have to deposit the spares (if any) to the in-charge of the respective user Unit which should be shown clearly in the Service Reports duplicate copy of which must be furnished to the Bank Store. The repairing bill may be submitted after execution of the work order satisfactorily along with the Service Report duly certified by the in-charge of the respective user Uni.
70. Submission of the EOI by a bidder shall be taken to signify his acceptance of the above terms and conditions. Alterations, overwriting or erasure of any terms and conditions are not permitted.

71. Canvassing in any form is strictly prohibited and the bidders who are found canvassing are liable to have their EOIs rejected out rightly.
72. Declaration shall be made as per format at annexure – III.

Managing Director
HPSCB, Shimla

I/We submit this EOI after reading the EOI notice, instruction of terms and conditions contained herein and accepted by me/us.

Dated

Address:
Signature of the bidder
Mobile Number:

(With Seal)

ANNEXURE - "1"

| | | |
|----|--|--|
| 1 | Name of the firm/company/proprietary concern registered | |
| 2 | Address of registered office | |
| 3 | Address of the office at Shimla | |
| 4 | Telephone Nos./Fax/E-mail at Shimla | |
| 5 | Specify your firm/company is a manufacturer/ authorised distributor | |
| 6 | Earnest Deposits money (EMD/BG/FDR/CDR) Yes/No | |
| 7 | EMD/BG/CDR/FDR Details DD/Bank Guarantee No. Dated Drawn on Bank Amount- (Rupees.....) | |
| 8 | Banker of Company/ Firm/agency with full address (Attach certified copy of statement of A/c for the last three years) Telephone Number of Banker | |
| 9 | PAN / GIR No. (Attach attested copy) | |
| 10 | Sales Tax/VAT Registration No. (Attach attested copy) | |
| 11 | Details of client along with address, telephone and Fax Numbers | |
| 12 | Proof of financial status in form of audited balance sheet for the last three financial years. The annual turnover must be at least Rs. 100 Cr. For FY 2015-16 | |
| 13 | Enclose an affidavit duly certified by (enclosed/Not enclosed) the notary at the location that the bidder has never been black listed at the time of publishing of EOI | |
| 14 | Acceptance of terms & conditions attached (Yes/No). Please sign each page of terms and conditions as token of acceptance and submit as part of EOI document. | |

PRICE BID FORM

The Managing Director,
Himachal State Cooperative Bank Limited,
The Mall, Shimla – 170001

Sir,

- 1. I/Wesubmitted the bid for EOI No HPSCB/SML/ / /2017 for Supply & Installation of Security products, Furniture, Modular, Counters & Cabins and Currency handling products
- 2. I/We thoroughly examined and understood instructions to EOI, scope of work, terms & Terms & Conditions of the contract given in EOI document and those contained appendix of terms & conditions of the contract and agree to abide by them
- 3. I/We hereby offer to supply at the following rates. I/We undertake that I/We are not entitled to claim any enhancement of rates on any account during the tenure of the contract.

A)

| Security Product – SAFE | | | | | |
|---|------|-------|-------|-----|---|
| Prices are to be Quoted including all levies, entry tax, freight excluding VAT/CST/GST | | | | | |
| Security Product | | | | | |
| Safe C /B/BB/A with BIS License (Category 61”, 71" 81”) | | | | | |
| S.NO | Make | Model | Class | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
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D)

| Security Product - Fire Resistant Filling Cabinet | | | | |
|---|------|-------|-----|---|
| Prices are to be Quoted including all levies, entry tax, freight excluding VAT/CST/GST | | | | |
| Fire Resistant Filling Cabinet | | | | |
| Cabinet with BIS License (4 Drawer and 2 Drawer) | | | | |
| S.NO | Make | Model | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
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E)

| CURRENCY HANDLING PRODUCTS | | | | |
|--|------|-------|-----|---|
| NOTE SORTING MACHINE | | | | |
| Prices are to be Quoted including all levies, entry tax, freight excluding VAT/CST/GST | | | | |
| S.NO | Make | Model | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
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| CURRENCY COUNTING MACHINE (Desktop / Floor model) | | | | |
| Prices are to be Quoted including all levies, entry tax, freight excluding VAT/CST/GST | | | | |
| S.NO | Make | Model | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
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| MULTIPLE NOTE AUTHENTICATION MACHINE (Portable /Desktop/Floor Model) | | | | |
| Prices are to be Quoted including all levies, entry tax, freight excluding VAT/CST/GST | | | | |
| S.NO | Make | Model | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
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| SINGLE NOTE AUTHENTICATION MACHINE (Portable /Desktop/Floor Model) | | | | |
| Prices are to be Quoted including all levies, entry tax , freight excluding VAT/CST/GST | | | | |
| S.NO | Make | Model | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
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F)

| FURNITURE ARTICLES | | | | |
|---|------|-------|-----|---|
| CHAIRS | | | | |
| Prices are to be Quoted including all levies, entry tax, freight excluding VAT/CST/GST | | | | |
| Specification item No | Make | Model | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
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| TABLES | | | | |
| Prices are to be Quoted including all levies, entry tax, freight excluding VAT/CST/GST | | | | |
| Specification item No | Make | Model | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
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G)

| MODULAR WORKSTATION | | | | |
|---|------|-------|-----|---|
| Prices are to be Quoted including all levies, entry tax, freight excluding VAT/CST/GST | | | | |
| Specification item No | Make | Model | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
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H)

| CASHIER CABIN | | | | |
|---|------|-------|-----|---|
| Prices are to be Quoted including all levies, entry tax, freight excluding VAT/CST/GST | | | | |
| Specification item No | Make | Model | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
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I)

| ALMIRAH/Filing CABINET | | | | |
|---|------|-------|-----|---|
| Prices are to be Quoted including all levies, entry tax, freight excluding VAT/CST/GST | | | | |
| Specification item No | Make | Model | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
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J)

| PREMIUM CATEGORY FURNITURE | | | | |
|---|------|-------|-----|---|
| PREMIUM FIVE MODELS TO BE SUBMITTED BY THE BIDDER | | | | |
| Seating | | | | |
| Prices are to be Quoted including all levies, entry tax, freight excluding VAT/CST/GST | | | | |
| Specification item No | Make | Model | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
| | | | | |
| | | | | |
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| Desking | | | | |
| Prices are to be Quoted including all levies, entry tax, freight excluding VAT/CST/GST | | | | |
| Specification item No | Make | Model | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
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| Accessories | | | | |
| Prices are to be Quoted including all levies, entry tax, freight excluding VAT/CST/GST | | | | |
| Specification item No | Make | Model | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
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K)

| MOBILE STORAGE SYSTEM | | | | |
|---|------|-------|-----|---|
| Prices are to be Quoted including all levies, entry tax, freight excluding VAT/CST/GST | | | | |
| S.NO | Make | Model | Qty | Basic Price including all levies, Entry tax and Freight without VAT/CST/GST |
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Signature of Authorized Person

Name

Designation

Seal

DECLARATION

ANNEXURE "III"

Managing Director,
HP State cooperative Bank Limited,
The Mall, Shimla

1. I, _____ Son / Daughter / Wife of Shri _____ Proprietor/Director authorized signatory of the agency/Firm, mentioned above, is competent to sign this declaration and execute this EOI document;
2. I have carefully read and understood all the terms and conditions of the EOI and undertake to abide by them;
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we/ am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my EOI at any stage besides liabilities towards prosecution under appropriate law.
4. I/We further undertake that none of the Proprietor/Partners/Directors of the Agency/agency was or is Proprietor or Partner or Director of any Agency with whom the Government have banned /suspended business dealings. I/We further undertake to report to the bank immediately after we are informed but in any case not later 15 days, if any Agency in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such a Agency which is banned/suspended in future during the currency of the Contract with you.

Yours faithfully,

(Signature of the Bidder)

Date:

Name:

Place:

Designation

Seal of the Agency

Address:

