

Recruitment Notice

The Himachal Pradesh State Cooperative Bank Ltd (Scheduled Bank)

Head Office, The Mall Shimla- 171001.

The HP State Cooperative Bank Ltd (a Scheduled Bank) invites applications on prescribed format from the eligible candidates for appointment of **one unreserved post of Law Officer** in the Bank. The desirous candidates should read detailed "Instructions for recruitment" on Bank's website www.hpscb.com, before applying for the post. Brief details are also given below

- Eligibility criteria and other relevant details are given on Bank's website as given above and desirous candidates may go through the same in detail to ascertain their eligibility before applying for the post.
- The candidate should be a law graduate with at least 10 years active working experience of court of law or as Law Officer from a reputed organization.
- The post is to be filled in the Pay Band of Rs. 10300-34800/- and Grade Pay of Rs. 4200/-.
- Age as on 1st January, 2015: Candidate should be above 18 years and below 45 years of age. The candidates born between 01.01.1997 and 02.01.1970 (both days inclusive) are eligible.
- Prescribed application form is also given on the Bank's website.
- Applications shall be addressed to the General Manager, The HP State Cooperative Bank Ltd. Head Office, No.1 Bank Building, The Mall Shimla 171001.
The last date for receipt of applications is 5.00 pm on 20.11.2015. Applications received after the due date shall not be accepted.
- The prescribed fees is Rs. 500/- and shall have to be deposited in any branch of HP State Cooperative Bank Ltd **in account No. 43820102728** maintained with our Main Branch at Shimla.
- The selection shall be through Personal Interview by the Selecting Authority of the Bank.

Managing Director

Recruitment Notice

The Himachal Pradesh State Cooperative Bank Ltd. (Scheduled Bank)

Head Office, The Mall Shimla- 171001.

The HP State Cooperative Bank Ltd. (a Scheduled Bank), Head Office The Mall Shimla- 171001, invites applications on prescribed application format as appended below from the eligible candidates possessing qualification and experience, for appointment to **one unreserved post of Law Officer** in the Bank, as below -

- 1. ELIGIBILITY CRITERIA** The candidate should be a law graduate with at least 10 years active working experience of court of law or as Law Officer from a reputed organization.
Note:- The active working experience means a practicing lawyer in court of law for which certificate should be issued by the President of Bar Association.
- 2. Age as on 1st January, 2015:** Candidate should be above 18 years and below 45 years of age. The candidates born between 01.01.1997 and 02.01.1970 (both days inclusive) are eligible.
- 3. APPLICATION FEE (non refundable):** Rs. 500/- (The fee amount be deposited in any branch of the HP State Cooperative Bank Ltd. **in account No. 43820102728 maintained in main branch of the Bank at Shimla.** The photo copy of receipt of fee deposited be attached with the application form and original copy be retained with for production at the time of interview.
- 4. PAY SCALE AND ALLOWANCES:** Pay Band of Rs. 10300-34800/- with a Grade Pay of Rs. 4200/- .
- 5. Last Date for receipt of application:** The last date for receipt of application is 5.00 pm on 20.11.2015. Incomplete applications or those received after due date shall not be entertained and will be rejected summarily.
- 6.** The application shall be addressed to The General Manager, HP State Cooperative Bank Ltd. Head Office The Mall Shimla-171001. The envelope containing application form should be scribed with, **“Application for the post of Law Officer”**.
- 7.** A set of attested copies of testimonials and experience in support of the eligibility duly attested from a gazetted officer be enclosed with the application form.
- 8.** The selection shall be made through personal interview by the Selecting Authority of the Bank.
- 9.** Call letters for Personal Interview to eligible candidates indicating Roll Number, venue for personal interview and other relevant information/ instructions shall be sent to the correspondence address/e-mail ID mentioned in the application form in due course of time.

10. Other Terms and conditions:

- i) Eligibility of candidate will be determined strictly as per particulars given in the application form. In case the particulars filled in the application form are found false and incorrect at any stage the candidature shall be rejected without any notice.
- ii) Admission to appear for personal interview will be subject to verification of eligibility from original testimonials and certificates of experience etc. The candidate not possessing requisite eligibility shall not be allowed to appear in personal interview and his candidature will be rejected.
- iii) If relevant documents/certificates are not attached with the application and adequate prescribed fee is not remitted, the application will be rejected summarily and no communication to this effect shall be made.
- iv) No TA/DA shall be admissible for appearing in the personal interview.

Managing Director

APPLI CATI ON FORMAT

Please affix your recent passport
size photograph

Application for the Post of Law Officer

1. Full Name **(IN CAPITAL LETTERS)**: -----
2. Fathers/ Husband's Name: -----
3. Address for Correspondence: -----

4. Permanent Home Address: -----

5. E-MAIL ID -----
6. Mobile No.: -----
7. Category to Which Belongs -----
(Gen /SC/ST/OBC)
8. Date of Birth a) In figures -----
b) In words -----
9. Gender: (Male or Female) -----
10. Marital Status: (**married or unmarried**) -----
11. Nationality: -----
12. Educational / Professional Qualifications:

Exam passed	Name of Board/ University	Date/ Month/ Year of passing	Core Subjects other than languages studied	Class/ Division	% of Marks

13. Bar Council Membership No: -----
(in case of Practising Lawyer)

14. **Particulars of working experience in different courts established under law as Law Officer from a reputed organization**

i) As a practicing Lawyer:

Name of Court	Period		Total period
	From	To	

ii) As a Law Officer

Name of Organization	Period of working		Total Period of working	Remarks, if any
	From	To		

Declaration -

I hereby declare that all the statements/contents made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the post, my candidature / appointment is liable to be cancelled/ terminated without service of notice. I am willing to serve anywhere in the area of operation of the Bank. I undertake to abide by all the terms and conditions mentioned in the advertisement given by the Bank.

Place: _____

Date: _____

Name: -----

Signature of applicant -----